



The Colonial Burlington Foundation  
**THE 47th ANNUAL Wood Street Fair**

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The Colonial Burlington Foundation, a non-profit organization for the historic preservation of the Revell House, is sponsoring the 47<sup>th</sup> Annual Wood Street Fair. This event features more than 175 exhibitions of Fine Crafts, Arts, Antiques and Collectibles that draws over 25,000 visitors.

**Saturday**  
**September 9, 2017**  
Rain Date: September 10  
**9am-4pm**

**SET-UP/CHECK-IN TIME: 5:30am – 8:00 am**  
**TAKE DOWN: 4:15 pm – (NO EARLY DEPARTURES)**

Please read the following information carefully before completing and returning this contract.

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## **FOOD VENDOR CONTRACT**

### **SHOW DETAILS**

**Place:** Wood Street from Broad Street to the river (West Union St.)  
Wood Street to High Street (Promenade and Riverbank)  
Wood Street and east in Burlington, NJ

**Space:** One space per dealer. Display area will be marked the day of the fair. Spaces on West Union St. are 25 feet. Space on Riverbank is 30 feet for Vendor and 15 feet space between for customer tables. Confirmation of your space will be forwarded to you no later than August.

**Hours:** 8:30 AM to 4:00 PM. Set up after 6:00 AM. Streets will be closed to vehicles at 8:00 AM. Food Vendors may not be dismantled before 4:15 PM and no vehicles to be moved until after 5pm. You will not be asked back next year.

**Check-in:** At the corner of Broad and Wood Street. Check in begins at 5:30 AM.

**Cost:** Full space at \$200.00 or ½ Space/Table/Cart at \$100.00 (non-refundable.)

**Deadline:** Applications must be postmarked by May 30<sup>th</sup>.

**Information:** inquires by email – [application@woodstreetfair.com](mailto:application@woodstreetfair.com) or by calling (609) 386-0200 ext.189

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**Due to check in problems at the fair all final instructions are still pending at this time by the Council and the Burlington City Police Department. Check-in procedures are to help ensure the safety of the vendors and the Council and the residents in the area of the fair as well as our patrons that visit our fair each year. Please help us to ensure that this is a safe event for everyone involved.**



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### **FOOD VENDOR RULES & REGULATIONS**

- All Vendors must have their NJ Sales Tax License available the day of the Fair
- No alcoholic beverages.
- If you must cancel, please inform us as soon as possible, as we have a waiting list. "NO SHOWS" THE DAY OF THE FAIR WILL NOT BE ASKED TO RETURN.
- All materials, boxes and trash must be removed at the end of the Fair.
- NO DOGS OR PETS OF ANY KIND.
- It is the responsibility of the Crafter/Artisan to contact CBF if your phone number or email addresses change.
- Food Vendors are responsible for all Licenses and Permits

#### **Acceptance to Fair:**

- Your cashed check assures a space in the Fair.
- If you are not accepted, your check and photos will be returned to you in August.
- If your check is not returned and not cashed, your application has been placed on the waiting list in the event that a space in your category opens up.
- Final notices are mailed in August.



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**FOOD VENDOR CONTRACT**

**Contact Person:** \_\_\_\_\_

**Name of Business/Vendor:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Phone:** \_\_\_\_\_

**Total width required:** \_\_\_\_\_ **(Feet) Number of Spaces:** \_\_\_\_\_

List all items to be sold and their prices on the back of this contract, even if the information is the same as last year.

Make check payable to: **Colonial Burlington Foundation, Inc.**

Mail to: **Colonial Burlington Foundation**  
**PO Box 1552**  
**Burlington, NJ 08016**

**Release and Indemnity:**

By signing this contract, I release the sponsors, the Colonial Burlington Foundation, there People and the City of Burlington from any and all liability for any damage, injury loss or stolen to any vendor person, there worker or goods for any cause.

**Signature:** \_\_\_\_\_

**Food Vendors are responsible for all Licenses and Permits**

<b>ITEMS</b>	<b>PRICE</b>

Any questions please call calling (609) 386-0200 ext.189